



AGENDA

November 8, 2021 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

I. Call to Order – Dr. Andy Pushchak, Board President

A. Pledge

B. Roll Call:

- | | | |
|--|---|---|
| <input type="checkbox"/> Mr. Jeremy Bloeser | <input type="checkbox"/> Mr. Shawn Matson | <input type="checkbox"/> Mrs. Tara Pound |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Marty Pushchak |
| <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mr. Josh Paris | <input type="checkbox"/> Andy Pushchak |

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Mr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

[General Fund](#): \$12,925,750.11

YTD Budget to Actual Report

[Capital Projects](#): \$31.22

[Cafeteria](#): \$279,827.07

B. Bills

[Exhibit A1](#) Checks Already Written: \$55,192.36

[Exhibit D](#) SHS Activity Fund Report: \$67,597.10

VI. Legal Advisement – Dr. Andy Pushchak

LA – 1 (I) Bond Resolution

- To adopt the [Bond Resolution](#) as prepared by Knox Law Firm as outlined.

LA – 2 (I) Reimbursement Resolution

- To adopt the [Reimbursement Resolution](#) as outlined.

VII. Finance – Mr. Marty Pushchak

F – 1 (I) Transfers

- To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined.

VIII. **Building and Grounds – Mr. Josh Paris**

B – 1 (I) Set Fees for Athletic Field Usage

- To set the athletic field usage fees as follows:

Football Field	Class II - \$125/hour	Class III - \$250/hour
Baseball/Softball	Class II - \$75/hour	Class III - \$150/hour

B – 2 (I) Above Grounds Fuel Storage Tank Project

- To award the Above Ground Fuel Storage Tanks Project to A. Graziani & Company, Inc. at a total project cost not to exceed \$329,875.

IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (I) Kelly Substitute Additions

- To approve the additions to the Kelly Educational Staffing Substitute List as outlined.

P – 2 (I) Service Personnel Substitute List

- To approve Kayla Trapp (retro to November 9, 2021) as an addition to the Service Personnel Substitute List for the 2021-2021 school year.

P – 3 (I) Substitute Rates

- To approve the following substitute rates
 - To raise the daily teacher substitute rate from \$95 to \$120.
 - To raise the [service substitute rates](#) as outlined.

P – 4 (I) Personnel Appointments

- To approve the appointment of Reghan McChesney as Educational Support Aide, Level II, 3 hours/day, 180 days/year effective November 16, 2021.

P -5 (I) Leave Request

- To approve the following leave requests:
 - Leave of Absence utilizing Family Medical Leave and paid time off for Lauren Fye anticipated November 22, 2021 – March 11, 2022.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Alyssa Forte anticipated April 11 – June 10, 2022.
 - Family Medical Leave of Absence for Amber Hill effective October 18, 2021.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Jessica M. Sambuchino anticipated May 9, 2022 through June 10, 2022.

P -6 (I) Conference Requests

- To approve the following conference requests:
 - Vicki Bendig to attend PASBO Annual Conference in Hershey, PA on March 8-11, 2022 at an estimated cost of \$1,066. Funding from Business Administrator Travel and Registration.
 - Eric Schultz to attend PASBO Annual Conference in Hershey, PA on March 8-11, 2022 at an estimated cost of \$1,223.96 Funding from Maintenance Travel and Conferences.
 - Jessica Mathis to attend the PDE Data Summit in Hershey, PA on March 21-23, 2022 at an estimated cost of \$874.96 Funding from Professional Development and travel.

- P – 7 (I) Personnel Resignations
 - To accept the following resignations
 - Shawn Bowman, custodian effective November 3, 2021.
 - Eli Brunner, custodian effective December 14, 2021.

- P – 8 (I) WASD/WEA Memorandum of Agreement
 - To approve the [Memorandum of Agreement](#) between the Wattsburg Area School District and Wattsburg Education Association as outlined.

- P – 9 (I) Job Description
 - To approve the [Robotics Team Advisor Job Description](#) as outlined.

- P – 10 (I) School Physician
 - To approve Saint Vincent Medical Group as the school Physician at the rate of \$15.00 per physical exam effective January 1, 2022 through December 31, 2022.

- P – 11 (I) Appointment of School Dentist
 - To approve Dr. Richard Brozewicz, DDS as the school Dentist at the rate of \$5.00 per exam effective January 1, 2022 through December 31, 2022.

- X. **Policy – Mrs. Amanda Farrell**
 - PL -1 (I) Policy First Reading
 - To approve the first reading of [Policy 707 Use of School Facilities](#)

- XI. **Curriculum – Mr. Stephen Morvay**
 - C- 1 (I) Approval of Academic Services
 - To approve academic services of LearnWell for a hospitalized SHS student anticipated October 22, 2021 through January 1, 2022.

- XII. **Technology – Mrs. Tara Pound**

- XIII. **Transportation – Mrs. Nicole Lee**
 - T – 1 (I) Transportation Requests
 - To approve the [transportation requests and ratification of field trips](#) since last meeting as outlined.

- XIV. **Athletic/Extra-Curricular – Mr. Shawn Matson**
 - AE – 1 (I) Volunteer List
 - To approve the following additions to the WASD Volunteer List
 - Heather Copeland Michael Laboski Dennis Melquist
 - Kathryn Kuttenkuler Angela Long Sabrina Oshop

- XV. **Miscellaneous**
 - M – 1 (I) Surplus Items
 - To approve the [elementary cafeteria skillets](#) as surplus as outlined.

- XVI. **Erie County Technical School – Mrs. Nicole Lee**
- XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**
- XVIII. **Board Correspondence and Dialogue**
- XIX. **Adjournment**